



cd new order form

Please complete and fax to: 661-702-9029 attention: _____

Bill to: _____
Company: _____
Contact: _____
Address: _____
phone: _____
fax: _____
e-mail: _____
cell: _____

Ship to: _____
Company: _____
Contact: _____
Address: _____
ship via: _____
phone: _____
fax: _____

new order

items you need to send:
master cd: (recorded at 4x or less, pristine, no scratches, properly labeled)
art files: send cd with files ____, or upload to ftp ____, please include color printouts
finished print: can be sent to tsi receiving (see receiving specs on web) ____
do you need a barcode? ____, do you want top spines? ____, (see forms on website)
Additional services needed? mastering ____ (isrc codes, cd-text, leveling) or graphic design ____
NOTE: do not send your originals unless you make back-ups and keep a copy of your cd master and all of your graphics.

project information po #: _____ date needed: _____

Quantity: _____ Catalog No: _____ Title: _____

discs in set: _____ how many colors on the cd? _____ white donut? _____

list ink colors on the disc: _____, _____, _____, _____, _____

jewel box package: Yes _____ No _____ tray color: Clear _____, Black _____, White _____

additional inserts: _____, bounce back cards? _____, shrinkwrap _____

top spine: Yes _____ No _____ cover sticker: Yes _____ No _____ demos, how many? _____

other packaging: please describe (ie, cd's on spindle, window sleeves, digipak, multi-pack)

payment information

sending deposit \$ _____, check/money order \$ _____, credit card: visa, mc, amex

name on card _____, card # _____ exp. _____

authorized signature: _____ title _____ date _____

Fill out this form as completely as possible as this will help us process your order with expediency.

For your protection, make sure to read our Terms and Conditions Statement.

TSI CD Manufacturing 24831 Ave. Tibbitts Valencia, CA 91355

www.cdmanufacturing.com 800-310-0800 661 702-9030